

St. Peter Cathedral Center School
School Advisory Council Meeting
March 11, 2008

MINUTES

Call to Order: Bill Wagner

Opening Prayer: Karen Hund

Bill Wagner updated the activities of the council and stated that the council had outlined goals for each committee of the council. He asked that anyone interested in serving on the council to e-mail a member of the council stating what committee you are interested in serving. The council also needs a secretary.

The general meetings will be held on the second Tues. of each month, the night before early dismissal, at 7:00 p.m. These were the former CAPE meeting dates.

School Advisory Council (SAC) Committee Reports:

Strategic Planning:

Joe Rowane is heading this committee and reported that Barb Kelly, Kelly Titus, Mike Scutella, and John Bloomstine are part of the committee.

They are forming goals and working on better ways to communicate throughout the school and community.

It was realized that our building doesn't clearly state that it is a school. This is being looked into as well as our official school name.

They are working on an alumni directory.

This is a committee with many time consuming tasks. If you are able to assist with these types of tasks, this committee needs your help.

Building and Grounds:

Dick Reichel is heading this committee with Jeff Kidder, Damon Prenovitz, Paul Bretz,

Damon presented a wish list of upgrades needed throughout the school following a walk through that their committee had done. The complete list can be reviewed with a member of the building and grounds committee.

Athletic:

Nancy Bird is heading this committee.

She reported that their March meeting was cancelled due to a basketball game and is rescheduled in April.

The committee hopes to have a parent representative(s) for each sport to ease the burden on Bill Henry.

The use of the gym following school was discussed in hopes of coordinating with the after school program.

Finance:

Bill Wagner is chairing this committee with Lisa Hart, Rob Hart, Eddie Verdecchia, and Mary Jarvie

They are looking into grant writing and overlap somewhat with the strategic planning committee.

The committee is looking into a standard of reporting and accounting of various fundraising projects such as Box Tops, Target Rewards....

The need for a form requesting permission to do a fundraising project was discussed at length with Karen Hund reporting that the church events need to be considered along with the schools. Mrs. Lane plans to have Mrs. Diehl create a form to be submitted to her and sent to Msgr. Biebel for approval.

Educational Support:

Anne Hardner is chairing this committee. Her group has met and are looking into the teacher's needs and updating the library to be computerized.

They are discussing initiating a mentoring program for new families.

CAPE:

Janet Zegarelli discussed the budget questions from last month.

Athletics was reimbursed for referee fees and gym fees. Youth ministry was reimbursed for fees from parent lunches.

Sharon Wagner is looking into 8th grade graduation gifts.

Janet reported that a city bus is needed for East Erie. Mrs. Lane will look

into this.

Reception money was approved for the First Reconciliation, Biography Tea, and First Communion if needed.

Youth Ministry:

Karen Hund reported that 25 eight grade students are traveling to New York City to see the Pope April 5th. We may be the only area elementary school that is taking a group. Thanks to Miss Hund!

Principal Report:

Mrs. Lane reported that Open House went well. Several phone calls have been coming in requesting packets as well.

5 families registered at Open House

12 families toured the school

There was a discussion on the ways to improve Open House and the best time to hold one.

Msgr. Biebel reported that the search for a permanent principal is in the works, but this is done on a diocesan level.

New Business:

Ron Raimondi presented possible cost savings information regarding the use of efficient energy saving products. He plans to keep the building and ground committee updated with this information. Once again, SAC board members have this information if you wish to see it.

Next Meeting: April 8, 2008, 7:00 p.m.

Adjournment: 9:20 p.m.

Respectfully submitted,

Janet Zegarelli