

December CAPE Meeting
Tuesday, December 11, 2007

Attendees: Sharon Wagner, Kelly Titus, Mrs. Lane, Mrs. Andrychowski, Mrs. Evanoff, Mrs. Ogeka, Alexis Bailey-Garcia, Joseph Perschka, Karen Hund, and Jeff Kidder, Janet Zegarelli

Call to order: 7:00 p.m.

Opening prayer: Janet Zegarelli

Vice president – no report

Secretary: Sharon Wagner read the minutes from last month's meeting aloud and approval was granted.

Treasurer: Mark Simpson was not present but a copy of the current budget was presented. Miss Hund noted that monies are needed to fund the grade level lunches. She requested that a separate line item be added. Janet is to discuss with Mark. A bill is still outstanding for the conference meals. The outstanding CAPE dues were discussed at length. Next year, it will be requested that the CAPE dues be part of the overall tuition required yearly by all families.

Principal: Mrs. Lane reported that the Middle States Re-Accreditation visit went very well. The steering committee will continue to meet, at least once a year, to keep the outlined goals in line and see that recommendations are implemented.

No Teacher Representative report

Christmas Event: Janet Zegarelli reported that Nancy Bird sent a flyer home in the Tuesday folder that included all the pertinent information regarding the Night with Saint Nick event.

CAPE Store – no report

Athletics: Janet Zegarelli stated that fundraising is continuing via the Boosters: Christmas ornaments, water bottles and automobile decals are for sale. Sharon Wagner announced that a Cheerleading squad has been formed under the direction of Mrs. Shaffer. The swim program is going strong and swim meets have begun.

Youth Ministry: Miss Hund thanked the Middle States Reception committee for a lovely evening. Miss Hund also outlined the Day of Prayer events, scheduled for December 18. The Bishop will be celebrating the school Mass at 9:15 a.m. at the Cathedral. Troy Braendel, an eighth grader, will be receiving First Communion and the Fifth grade class will be involved in the Mass. The day will continue with activities at school via the buddy system. Kelly Titus indicated she would post the day's activities on the web site.

Miss Hund also noted that the TEC Team will be visiting school in January and retreats are planned for fifth through eighth grades at St. Joes.

Web Site: Kelly Titus announced that the school server has changed and therefore, the web site is not operable at this time. She is actively working to correct the problem. Posting photos online was discussed. Alexis Bailey-Garcia suggested adding photos to the newsletter as opposed to online, to avoid any negative ramifications of online photos of our children.

Kelly Titus suggested putting the newsletter in the take home folders as opposed to mailing, which would result in significant monetary savings on postage. Mrs. Lane agreed to a “trial run”, to take place in February.

Lego league: Mrs. Lane reported that the two teams are doing very well and are participating in area events at The Behrend College and Pittsburgh.

Open House: Mrs. Lane reported that two families registered and four others expressed interest as a result of the Fall Open House. Advertising for the Spring Open House was addressed as well as the importance of recognition in the Faith Magazine. It was decided that our date and information must be outlined in the Jan./Feb. issue of the magazine.

Mrs. Lane and Miss Hund will make the necessary arrangements.

Janet Zegarelli stated she is looking into implementing a “moving up” day with the Covenant Preschool’s Pre-K children. It would involve the children walking over to CC and spending time in our Kindergarten classroom. More information to come.

Also discussed was following up with the families that attended the Fall Open House.

Advancement Council: The next program is scheduled for January 10 in Erie.

Attendance is strongly encouraged and anyone interested should contact the office. A folder containing all the information from all seminars will be presented to the SAC, once the council is in place.

Uniforms: Mrs. Lane reported that banded red shirts (both long and short sleeved) will be available at the Red Door next year. They will be an optional shirt for students in grades first through sixth.

Mrs. Lane reported that some upper-class girls are wearing their skirts entirely too short. The group requested that this uniform issue be addressed. Mrs. Lane also determined that the skirt is not available in the school plaid and further, they appear to be much shorter in length than the skirt and therefore, do not solve the issues expressed by several parents.

By-Law review: This issue was tabled until the SAC is in place.

Advisory Council: The nominations are being processed and the committee will be formulating the ballot. Mrs. Lane asked if the teachers have a vote or is it just parents. Since Mrs. Lane and Msgr. Biebel appoint the teachers and parents do not have a say in their appointment, the idea was discussed at length. The alumni representatives were also addressed and Miss Hund stated that she does not favor the idea of alumni competing against each other. In addition, should a parishioner be included on the council? Kelly

Titus took all the information and recommendations under advisement and will discuss all with the steering committee. The ballot is scheduled to go home with the students in the next Tuesday folder and will include all necessary information for voting. The results will be announced at the January CAPE meeting.

Meeting Adjourned: 8:35 p.m.

Respectfully submitted,

Sharon Wagner